



Bulletin Posting Policy

Union Library Company of Hatborough (“ULCH”) provides a bulletin space for posting information about Library business, programs and activities. At the discretion of authorized library personnel, the bulletin board also may be used to display information from community or nonprofit groups, that is educational or cultural in nature. Such information must pertain to Hatboro or the surrounding area to receive consideration.

Only authorized Library personnel may post notices on the Library Bulletin Board. Any notice to be considered for posting may be submitted in person, and must be approved. Information displayed without authorization will be removed and discarded.

The Library does not advocate or endorse the viewpoints of organizations approved to post or distribute information in the bulletin space. ULCH is not responsible for the accuracy of information displayed regarding non-ULCH events.

Notices must meet all of the following requirements:

- All notices must contain the name, address, and telephone number of the sponsoring agency or an authorized representative
- Notices must contain the date of an event or a notation indicating the date when the posting was submitted
- Items must be no larger than 8.5” x 11.” Notice dimensions may be restricted to maximize available space
- Items must not violate Pennsylvania or federal laws regarding hate speech, hate crimes, or harassment

Library bulletin space is **not** available for:

- Advertising and for-profit purposes
- Political or campaign materials meant to influence a particular point of view, or materials to advertise meetings expounding such points of view

Notices will be removed when they are no longer timely. Library personnel may remove items for considerations of space. No item shall remain posted for more than thirty (30) days. Submitted or posted materials will not be returned when removed.