



243 S. York Road
Hatboro, Pennsylvania 19040
(215) 672-1420

Application for Nomination to the Charter Board of Directors and the Advisory Board

Introduction

The Union Library Company of Hatborough (ULCH) is a public library founded in 1755 in order to “operate a private library company to promote knowledge and moral virtue, to expel the gloomy clouds of ignorance, and to continue to make the public conscious of the heritage that each may seek and find knowledge for himself, in his own way, in the reading of books.”

According to Article VI.1 of the By-Laws, “The affairs of the corporation shall be managed by a board of seven directors, two of whom shall be appointed by the Borough of Hatboro, which Board shall be known as the Charter Board of Directors, who shall hold office as follows: President, Vice President, Second Vice President, Treasurer, and Secretary.

Article VI.8 states, “The Charter Board of Directors shall appoint a council of at least five shareholders to serve for a term of one year, who shall act in an advisory capacity to the Board, and perform such other functions as the Charter Board of Directors shall determine.”

The Charter Board of Directors and the Advisory Board seek to develop, monitor, and improve the library’s budget, policies, and service to the community of Hatboro.

To remain in good standing and be eligible to vote, Charter and Advisory Board members must become shareholders and are required to pay annual dues of \$25.

If interested in serving on the ULCH’s Charter or Advisory Board, please complete this application and include a resume. Upon receipt and thorough review of these two documents, the nominating committee will be in touch.

Contact Information

Name: _____

Street Address: _____

City, State, ZIP: _____

Home Phone: _____

Work Phone: _____

Email Address: _____

Share special skills, areas of interest, previous work, and volunteer activities that are relevant to this position and may prove beneficial to the ULCH.

Committee Interests & Past Experience: (Please mark all that apply.)

Finance_____ Fundraising_____ Event planning_____

Accounting_____ Public relations/Marketing/Communications_____

Advocacy_____ Policies/by-laws_____ Property management_____

Strategic Planning_____ Grant writing_____ Community service_____

Policy development_____ Nonprofit experience_____ Program evaluation_____

Human resources_____ Administration/Management_____

Availability

The Board meets the third Tuesday of the month at 6:30 PM. Meetings are held in person at the ULCH or on Zoom if necessary. It is imperative that board members be available for the monthly meetings. Article VII.8 states, “Any Director-Officer failing to attend three consecutive Charter Board meetings may have his office declared vacant at the next Board meeting by vote of a majority of the remaining Board members in good standing present and voting. Written notice of such action shall promptly be given to such Director-Officer by the Secretary.” In addition to the monthly board meeting, there are several committees that may require one’s attendance.

I am available: YES _____ NO _____

ULCH’s Equal Opportunity Policy

It is the policy of the ULCH to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Child Safety Requirement

The 2015 PA Law Act 153 requires that all volunteers and staff who interact with children and youth under the age of 18 have a current PA State Police Criminal Record Check and PA Child Abuse History Clearance. These reports are free for volunteers and need to be renewed every five years. Copies of these reports are kept in a confidential file in the library director’s office.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in this application and in the resume are true and complete. I understand that if I am accepted as a Board member, any false claims may result in my dismissal.

Name _____ Signature _____ Date _____

Submit the online application and resume to: Director@HatboroLibrary.org

Printed copy can be mailed to: Nominating Committee

Union Library Company of Hatborough

243 South York Road

Hatboro, PA 19040

For additional information call 215-323-4553